

Jonathan Galdamez Paguay

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WORK EXPERIENCE

Spring Valley Village Hall and Justice Court

Jan. 2024 – Present

Executive Intern

Spring Valley, NY

- Assist various Spring Valley Village Hall and Justice Court departments, focusing on improving technological and administrative processes.
- Provide critical support to the technology department, aiding in software management and troubleshooting.
- Take on administrative duties within the Community Development department to enhance operational efficiency.
- Utilize fluency in English, Spanish and Japanese to communicate effectively across departments, providing translations and interpretations as needed.
- Exhibit strong multilingual communication skills and a commitment to contribute to administrative efficiency.
- Demonstrate adeptness in Microsoft Office Suite, applying these skills to support the Mayor's office and other administrative functions.

JG Designing

Oct. 2020 – Present

Founder & Chief Executive Officer

West Nyack, NY

- Founder & CEO of JG Designing, a successful web development and marketing firm, now serving over 110 Businesses.
- Oversee strategy, web design/development and maintenance, SEO, marketing, and financials.
- Achieved client sales and traffic growth of 300% through effective website and marketing solutions.
- Offer extensive services, including website development, social media marketing, printing, branding, photography, drone shots, and logo creation.
- My entrepreneurial journey began in high school, born out of the necessity for a family-owned construction company's online presence. This pivotal moment catalyzed my self-driven education in web mechanics and coding and ignited a passion for digital business and financial strategy.

Dunkin Donuts

May. 2019 – Present

Shift Manager

West Nyack, NY

- Promoted to Shift Manager at Dunkin in 2020, managing financials and inventory.
- Ensured accurate financial reporting by counting and reconciling registers, tracking supplies.
- Led team to achieve speed evaluation awards, becoming the fastest Dunkin in the region.
- Scheduled crew shifts and assisted with payroll, improving operational efficiency.
- Fostered a supportive work environment, emphasizing team growth and problem-solving.
- Developed collaboration and accountability, ensuring high customer satisfaction.

NextStep Scholars Non-Profit Organization

Sep. 2022 – Present

Founder and President

Rockland County, NY

- Pioneered educational programs and resources that provide financial aid information, mentorship, language support, and cultural assistance, promoting Diversity, Equity, and Inclusion (DEI).
- Orchestrated and Developed the official website (NextStepScholars.org) and led all digital marketing efforts, enhancing the organization's online presence and accessibility.
- Conducted comprehensive workshops and seminars tailored to break down barriers to higher education, addressing community-specific needs and challenges.
- Implemented a multilingual approach to educational resources, ensuring inclusive support for non-English speaking families.

- Advocated for educational diversity and equity through public speaking engagements and partnership building, establishing NextStep Scholars as a recognized name in educational advocacy.
- Established strategic partnerships with various businesses to enhance the organization's reach and impact, resulting in the creation of five full-ride scholarships for community college students.

Sam Draper Honors Program at Rockland Community College

May. 2023 – Dec. 2023

Honors Student Assistant

Suffern, NY

- Multifaceted Honors Student Assistant at Sam Drapers Honors Program, RCC, enhancing program success.
- Interview and assess candidates for the Honors Program to ensure alignment with academic excellence goals.
- Program spokesperson, lead recruitment, Presenter to high schools regarding program benefits.
- Lead marketing for the Honors Program, manage social media content, and design promotional materials.
- Present at orientations, enabling prospective students to apply for the prestigious academic pathway.
- Coordinate events with the Honors Director, cultivating an enriching community for Honors students.
- Contribute to the Honors Program's reputation by facilitating student growth and future success.

Internship with Sameer Patel, Franchisee

Sep. 2023 – Dec. 2023

Business Intern

West Nyack, NY

- Business Intern under the mentorship of entrepreneur Sameer Patel, overseeing 9 Dunkin' and 10 Taco Bell franchises.
- Gained in-depth knowledge of franchise operations, including financial and brand aspects.
- Analyzed real-world costs for franchises, covering sales, fees, payroll, and operational expenses.
- Completed projects on fast-food franchise operational costs, assessing financial metrics and ROI.
- Developed proficiency in Microsoft Excel and other data analysis tools, enhancing decision-making skills.
- Learned the importance of networking, negotiation, and staying current with industry trends for business sustainability.

EDUCATION & OTHER

Rockland Community College Sam Draper Honors Program

Expected Graduation Date May 2024

Pursuing a degree in Business Administration

Suffern, NY

- GPA (3.87)
- Dean's list (2022-Present)
- President of Phi Theta Kappa National Honors Society (2023-2024)
- President of Alpha Beta Gamma Business Honors Society (2023-2024)
- President and Founder of The Business Club, Rockland Community College (May 2023 - Present)
- Invited by Rockland Community College President and Executive Cabinet to host the RCC 2023 Inaugural Convocation about (DEI) (Diversity, Equity, Inclusion) (September 22, 2023)
- Sophomore Senator for Student Government Association (SGA) (2023-2024)
- Treasurer and Marketing Chair of the Honors Newsletter Club (2023-2024)
- Initiated the college's first-ever Shark Tank competition, inviting students across majors to pitch ideas to a diverse panel for a chance to win funding and support from the Student Government Association and over 25 clubs, fostering innovation and business acumen. (2024)
- Vice President of the Volleyball Club (2023-2024)
- Community Liaison for The National Society of Leadership and Success (2023-2024)
- Co-Founder and Vice President of the Speak Up Hawks Podcast Club (2023)
- Team Leader for the United States team of the Global Solutions Worldwide Challenge at Rockland Community College (2023)
- Volunteered at Dunkin's Joy Foundation, Feeding Westchester 2023.
- Volunteered at Montefiore Nyack Hospital as a supplier (Summer of 2020-2022)

AWARDS, SKILLS & INTERESTS

Awards:

- Global Solutions Sustainability challenge Awards (2023):
 - Leadership Award.
 - Entrepreneurial Thinking award.
 - Critical Thinking and Creative Problem-Solving award.
 - Adaptability award.
 - Virtual Collaboration award.
 - Cross Cultural Communication award.
 - Empathy award.

- Selected as a Semi-Finalist in a nationwide search for the Jack Kent Cooke Undergraduate Transfer Scholarship, which had over 1,600 applicants this year. Recognized for outstanding academic achievement, leadership, and a commitment to community service as a community college student aspiring to transfer to a four-year institution.
- Selected as a Finalist for the Hispanic Scholarship Fund from over 100,000 applicants, recognizing academic excellence and leadership potential.

- Rockland Community College Awards:
 - Phi Sigma Omicron, an academic honor society, is the highest academic honor given by Rockland Community college.

Skills:

Strong Leadership, Teamwork, Marketing, Financials, Computer skills, Problem-solving, Time management, Business Management, Event planning, Fundraising, Collaboration, People skills, Approachability, and Decisive. Microsoft Office Suite, Bilingual

Interests:

Business Management, Web Design & Development, Finance, Tech, Marketing, Sports, DEI (Diversity, Equity, and Inclusion), Going to the gym, Spending time with friends and family whenever I can.